

ATA Meeting

1/26/2026



Agenda

- Visibility Rollout
- HMIS Access Training
- LSA Follow-up
- Point in Time
- Housing Inventory Count
- Upcoming Dates
- Questions

Visibility Roll out

Global Visibility in HMIS will launch on February 3rd

- Going forward, all unlocked clients will now have data shared globally in HMIS
 - New data added to HMIS. Existing data will retain its original visibility settings
- New client consent PDF will be available on the helpdesk on Thursday, January 29th, to download.
 - <https://hmis.allchicago.org/hc/en-us/articles/360000825243-Client-Consent-and-Supplemental-ROI>



Visibility Roll out

- **Data Accuracy and Audit Tools** (Tuesday, January 27, 2026, 12:00 pm - 1:00 pm)
 - <https://attendee.gotowebinar.com/register/8967705249209704793>
- **Reporting Impacts** (Thursday, January 29, 2026, 12:00 pm - 1:00 pm)
 - <https://attendee.gotowebinar.com/register/1243275424269437529>
- HMIS team will offer office Hours from February 3rd to February 6th
 - 30-minute Teams call to talk through any questions related to your agency and visibility
 - <https://outlook.office.com/book/HMISTeamCopy@allchicago.org/s/u1ahNwxcW0C2gAfUDw5VpQ2>



The new HMIS access request process launches today!

Here's what to expect:



For users still in training:

- If at the time of this meeting, they have not received notification of passing, then they must have a **new request submitted**
- After processed, they will be:
 - Enrolled in the Data Management and HMIS General Access Training - Final Steps Instructions courses
 - Provided their licensed HMIS account again
 - Required to add themselves to the new HMIS Sample Client waitlist



To be eligible for the HMIS Sample Client:

Signing up for and being added to the waitlist **does not guarantee access to the assignment**, and requests may be subject to be declined.

- The following must be true to be eligible for the assignment:
 - ✓ Completed the Introduction to HMIS and Data Management course **within 6 months**
 - If the requester already has HMIS access, then this requirement will be waived.
 - ✓ Completed their Project-specific course **within 3 months**



Only ATAs will be able to submit requests

ATAs must have completed both:

1. ATA webinar
2. HMIS Access Process

A number of ATAs have received reminders that their training is incomplete. Therefore, for agencies where no ATAs are eligible, requests will need to come from a Director.



Process Review

Step 1: Submit Request

In this step, depending on the type of request, the HMIS Team will

- Complete course enrollments
- Send training HMIS accounts
- Document credit use
- Email a follow-up with next steps



Step 2: LMS courses

In this step, the user in training will complete self-paced courses in the LMS:

1. Introduction to HMIS
2. Data Management
3. Project-Specific Course
4. HMIS General Access Training - Final

Steps Instructions

Step 3: HMIS Sample Client Assignment

In this step, depending on the project type, the user in training will complete the HMIS Sample Client Assignment.

Step 4: User receives live HMIS access

After completing and passing the HMIS Sample Client Assignment, the user will receive access to the HMIS and/or the requested project(s)



Resources

- [Steps to Receiving HMIS Access - 2026](#)
- [Steps to Becoming a Housing System Navigator \(HSN\)](#)
- [Steps to Becoming a Housing Resource Specialist \(HRS\)](#)
- [User policy for inactivation](#)
- [How to Create or Update Learning Management System \(LMS\) Accounts](#)
- [HMIS Sample Client Assignment](#)
- [HMIS Sample Client Waitlist](#)
- [Talent LMS HMIS Training Progress](#)



LSA

The Longitudinal Systems Analysis (LSA) is a required annual submission to HUD that uses HMIS data to understand how people move through the homeless response system over time. It looks at patterns such as entries, exits, length of stay, and system performance across project types.

- The LSA is generated directly from HMIS data
- It reflects system-wide data quality and program operations
- Data issues impact how HUD understands our system and our outcomes



LSA – Data Concerns

The 2025 LSA was successfully submitted on January 16th, revealing some recurring data quality issues that persist across projects/CoC.

1. Relationship to HoH
2. Overlapping enrollments (ES/TH)
 - Still present in the data, but has significantly continued to decrease over the last 2 years !!
3. Missing Race and Ethnicity, Prior Living Situation, and Destination
 - These are new data elements added to the flag list for 2025
 - Project types affected: ES, TH, and RRH



LSA – LOS

Length of Stay (LOS) in the LSA is calculated using total bed nights divided by the number of people served. For Emergency Shelter (ES) projects, HUD flags length of stay when the average exceeds 120 days. When LOS exceeds this threshold, it typically signals process issues rather than program intent, most often related to missed or delayed exit.

- Clients leave the project, but the exit is recorded days or weeks later (or not at all), artificially extending the average length of stay.
- Some enrollments remain open for long stretches of time because clients access the shelter intermittently rather than staying continuously.



LSA – Pick List Values

Some data quality flags are driven by how specific picklist values are used during data entry. HUD does not interpret these selections as uncertainty or partial data; they are read as indicators of whether required questions were actually asked during intake or exit.

- **“Data Not Collected”** tells HUD that the question was not asked. **This does not mean the client refused, did not know, or that staff were unsure of the answer.**
 - Race and Ethnicity
 - Prior Living Situation
- **“No Exit Interview Completed”** tells HUD that an exit interview did not occur. As a result, key outcome data is treated as missing.
 - Destination at Exit



Point in Time Count

- Held last Thursday, January 22nd

Project types required:

- Emergency Shelter (ES) (Entry/Exit and Night-by-Night)
- Transitional Housing (TH)
- Safe Haven (SH)

- Providers can still update/review their HMIS PIT data utilizing the PIT report available in BusinessObjects
 - <https://hmis.allchicago.org/hc/en-us/articles/11351659899412>
 - Review enrollments to ensure all clients are counted, and all required demographic information is completed in Assessments.



Housing Inventory Count

- Process set to begin on February 9th through February 20th
- HIC Overview webinar will be held on February 9th at 12 pm
 - <https://attendee.gotowebinar.com/register/5404013241758103135>
- HIC process will mimic previous years. Providers will need to complete an HIC survey for all projects required.

Project types required:

- Emergency Shelter (ES)
(Entry/Exit and Night-by-Night)
- Transitional Housing (TH)
- Safe Haven (SH)
- Permanent Supportive Housing (PSH)
- Rapid Re-housing (RRH)
- Permanent Housing – Housing with Services (no disability required)
- Permanent Housing – Housing Only



Upcoming Dates – ATA Meeting

- March 25th – <https://attendee.gotowebinar.com/register/7734918519094946647>
- May 27th – <https://attendee.gotowebinar.com/register/3948728238615750237>
- July 29th – <https://attendee.gotowebinar.com/register/2072707414443890782>
- September 23rd – <https://attendee.gotowebinar.com/register/2384321104383536732>
- November 25th – <https://attendee.gotowebinar.com/register/2807145997426205272>

Dates subject to change, registration links will remain.



Upcoming Dates – Data Quality

- Data Quality Q4 webinar set for February 23rd at 12 pm
 - Link will be sent out soon
 - Covers 10/1/2025 – 12/31/2025
- Process will run from February 23rd to March 6th
 - Office hours will start February 16th – 27th
- Missing Sex values will now show as errors for Q4 for clients that were enrolled on/after October 1st, 2026



Questions

