

# ATA Meeting

September 30, 2025



# Agenda

- Data Quality Q2
- 2026 Data Standards Updates
- HMIS User Training
- Agency Participation Agreement
- Upcoming Dates
- Questions

# Data Quality Q2 2025

- DQ process for Q2 2025 concluded on 9/26/2025
- Thank you to everyone who participated.
- Results should be posted no later than 10/6/2025
  - Results can be found: <https://hmis.allchicago.org/hc/en-us/articles/15987054781076>
- If you have not submitted reports, please send them to [DataQuality@allchicago.org](mailto:DataQuality@allchicago.org)
  - Late submissions might not be immediately included in the initial results



# Data Quality – Overlapping Enrollments

- Overlapping enrollment reports were sent on 9/22/2025
- Reports include clients who were enrolled in two or more residential (bed/unit-based) projects on the same day during FY 2024. These overlaps are flagged because they represent data inconsistencies that need to be reviewed and corrected
- Agencies should review the overlapping records and confirm that entry and exit dates accurately reflect the client's actual presence in the project. If a client exited earlier or entered later than recorded, update the dates accordingly to eliminate the overlap
- Collaborate with the other agencies to determine the correct enrollment timeline and ensure both projects reflect accurate, non-overlapping data.
  - <https://hmis.allchicago.org/hc/en-us/articles/35835517782548>



# Data Quality – Overlapping Enrollments

- Emergency Shelter clients are not exited when they stop returning
  - ES enrollments should only reflect nights the client physically stayed at the shelter.
- Incorrect move-in dates during project transfers
  - When clients transfer between RRH and PSH, incorrect or assumed move-in dates can cause overlaps.
  - Move-in dates should reflect the actual date the client began residing in the new unit.
- Duplicate enrollments



# 2026 Data Standards Update

- HUD has finalized the Data Standards as of September 29<sup>th</sup>
- The HUD 2026 Data Standards will go into effect in HMIS on October 1, 2025.
- **The HMIS system will be offline for all users starting at 8 PM CT today, September 30th.**
- The HMIS Team will send out an email the morning of October 1 confirming that the updates have been successfully applied.
- We will host a follow-up webinar on October 6 to provide detailed guidance on how to complete the new Sex field and any updates.
  - <https://attendee.gotowebinar.com/register/8889191320964680535>



# 2026 Data Standards - Articles

Please review and share with staff our helpdesk articles on the Data Standards changes. More articles will be updated/released in the coming weeks.

- 2026 Data Standards – Overview
  - <https://hmis.allchicago.org/hc/en-us/articles/41521555789588>
- 2026 Data Standards - Reporting Overview
  - <https://hmis.allchicago.org/hc/en-us/articles/41551762175380>



# 2026 Data Standards - Reporting Timelines

- Sage will be updated on October 1, 2025, to only accept the FY 2026 CoC APR, ESG CAPER, and Coordinated Entry APR
- PATH Annual Report expected to be due in mid-December 2025
- RHY will use the FY 2026 Hashed CSV starting in October 2025
- VA will use FY 2024 CSV for the annual reporting due October 2025 and transition to FY 2026 for the November upload.
  - We recommend providers submit VA reports due in October by October 17<sup>th</sup> to avoid any complications once the update to FY 2026 goes into place in November.





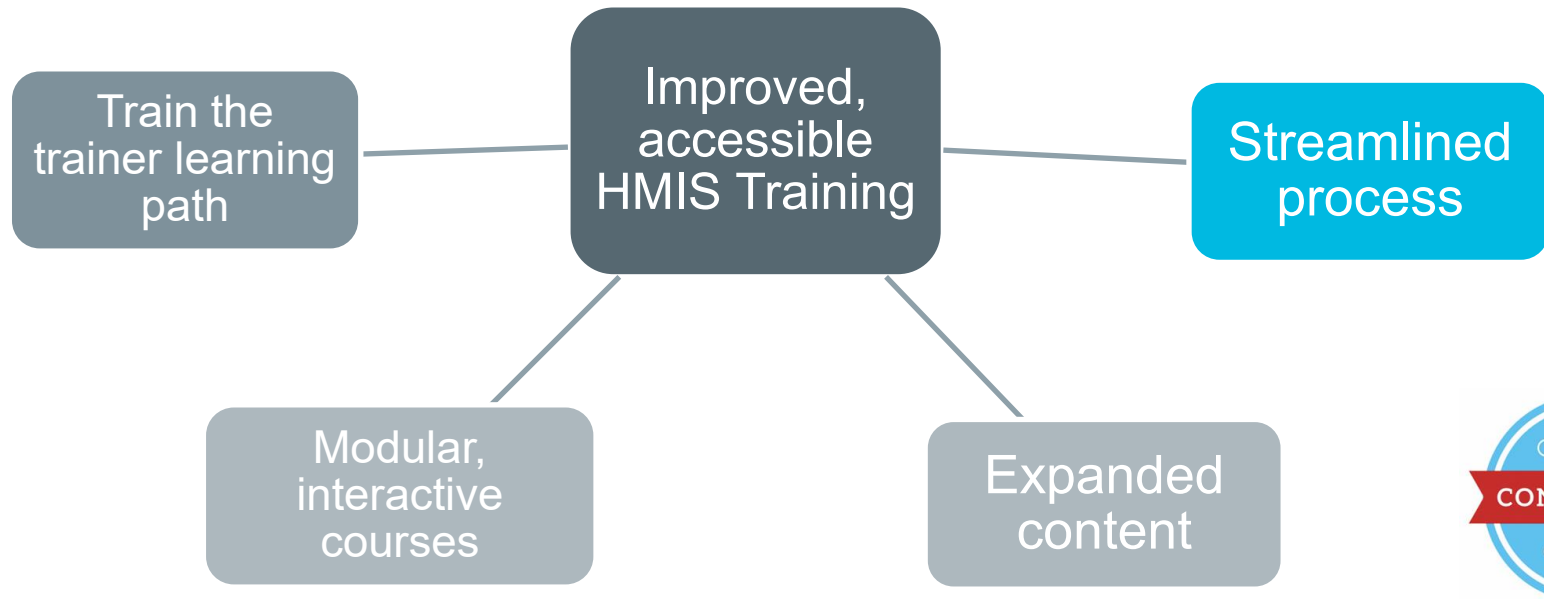
# 2026 Data Standards - DFSS Reporting

- DFSS quarterly reports are due Wednesday, 10/08/2025, unless an earlier deadline was identified for your project.
- DFSS is asking all providers to generate a Quarterly report today 9/30/2025 to capture the Gender data that will need to be included in Q3 submissions.
- Providers would need to manually enter this data into the left side of the Quarterly report generated on or after 10/1/2025



# HMIS Training Overview

Our team continues to collect data and analyze the CoC's needs, one area we will start to incorporate new changes will be the HMIS User Training process. Overall, the goal is to provide **improved, accessible training content for all users.**



# Training Requests

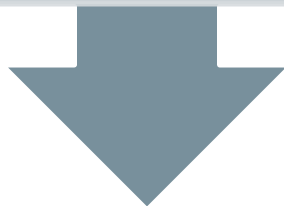
Training Requests will be sent through a form by an ATA, and HMIS will enroll the user(s) in the course and provide their training account.

## Problem Areas:

1. Incomplete information resulting in delays
2. Failing to submit registration form(s) within course

## Expected Results:

1. Standardized form = Complete information
2. Remove extra responsibility on user



# LMS Courses

1. User will still need to complete the Introduction to HMIS course and project-specific course.
2. Providers will have access to a learner progress report to support LMS learner progress.
3. Courses will now have an expiration

## Problem Areas:

1. Steps were completed out of order
2. ATAs/Supervisors didn't have visibility into learner progress
3. Users' time to from request to completion is high = lower knowledge retention & prevents the HMIS team from being able to properly predict user volume.

## Expected Results:

1. Remove extra responsibility on user
2. ATA/Supervisors are able to track learner progress and are able to support timely completion
3. HMIS team is able to manage user volume

# HMIS Sample Client Assignment

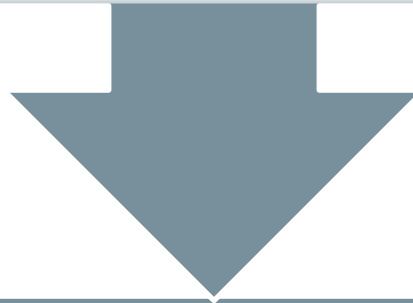
User will sign-up for the assignment and are added to a waitlist, where only a number of users are completing the assignment at time and with time and attempt limits applied. Feedback will be provided using a standardized form with a rubric.

## Problem Areas:

1. Assignment may take weeks or months long = user frustration, unpredictable user volume
2. Feedback can be confusing

## Expected Results:

1. HMIS Team is able to manage a predictable number of trainees
2. Assignment feedback provides resources to understand how to correct errors



## Receive Live HMIS access

Once the user has completed and passed the sample client assignment, then they will be provided a licensed live account.

# Expected Roll-out Plan

## September ATA Meeting

Announce overview  
of changes

## Transition Period (2 weeks)

HMIS will announce  
the beginning of the  
transition period

ATAs will attend live  
trainings or complete  
LMS courses

Users in the middle of  
training must pass by  
deadline

Onboarding  
additional new users  
will be paused during  
this time

## Implementation

Estimated December  
or January 2026

Training HMIS site  
will be refreshed & all  
data will be wiped  
clean

All users still in  
training will require a  
new request  
submitted

ATAs unable to  
attend live trainings  
will have 2 weeks to  
complete LMS  
courses in order to  
maintain access



# Agency Participation Agreement (APA)

Beginning in November, we'll kick off the annual Agency Participation Agreement (APA) renewal process. As required by the Chicago CoC, all organizations using HMIS must complete and sign an APA each year to maintain system access. The APA outlines the responsibilities of both your agency and All Chicago as the Lead HMIS Agency. Since the terms are set by the CoC, agreements cannot be modified on an agency-by-agency basis. Please watch for communications starting the week of October 27th, with APAs planned to be sent out the week of November 17th and due by December 12th.

Agencies with unsigned APAs after the due date will be at risk of being deactivated in HMIS.



# Why the APA Matters?

- Ensures continued access to HMIS
  - Agencies must have a signed APA on file each year to maintain access to the system and comply with CoC requirements.
- Clarifies roles and responsibilities
  - The APA outlines what is expected of each agency using HMIS, as well as the responsibilities of All Chicago as the Lead HMIS Agency.
- Supports data security and compliance
  - Signing the APA affirms your agency's commitment to protecting client data and following HUD and CoC data standards.
- Promotes consistency across the CoC
  - A standardized agreement helps ensure all agencies are operating under the same terms, reducing confusion and improving collaboration.



# Upcoming Dates - Project Performance Reports

- All Chicago recently released a new process by which agencies and funders can request Project Performance reports.
- All Chicago will hold a webinar to explain the report – this is ideal for ATAs and others who may request and use these reports
- The webinar is on **October 1 from 2:00 – 3:00 pm** and will also be recorded and available through All Chicago's learning management system (LMS)
- Register using the link below:
  - [https://us06web.zoom.us/webinar/register/WN\\_KXqM7BwjQ2O3hzunFdb9lw#/registration](https://us06web.zoom.us/webinar/register/WN_KXqM7BwjQ2O3hzunFdb9lw#/registration)





# Upcoming Dates

- October 1<sup>st</sup> – Data Standards go Live in HMIS
- October 1<sup>st</sup> - [Project Performance Reports Webinar](#) from 2:00 – 3:00 pm
- October 1<sup>st</sup> – 10<sup>th</sup> – [Data Standards Office Hours](#)
- October 6<sup>th</sup> – [2026 Data Standards Follow-up](#) from 12:00 – 1:00 pm
- October 8<sup>th</sup> – DFSS Quarterly reports are Due
- October 17<sup>th</sup> – SSVF / VA projects should have their October submissions uploaded to the VA repository by this date



# Questions

