

ATA Meeting

HMIS

- **Introductions and Welcome** - 10 am-10:15 am
- **Coordinated Entry** - 10:15 am-10:30 am
- **October Quarterly Data Quality Process Results** - 10:30 am-10:45 am
- **Pre-PIT Results and Upcoming PIT** - 10:45 am-11 am
- **Quick Details on new Data Quality Structure** - 11 am-11:10 am
- **Longitudinal System Analysis** - 11:10 am-11:20 am
- **Breakout Groups**
 - Topic: Employee onboarding

Introductions

Coordinated Entry

Coordinated Entry

- 2 to 1 Rematches now live:
<https://hmis.allchicago.org/hc/en-us/articles/360017760611-Two-to-One-Re-Matching>
- Training for Skilled Assessors now more frequent, find trainings on the course list at:
<https://hmis.allchicago.org/hc/en-us/articles/360015346111-Non-HMIS-Course-Offerings>

Data Quality

October Quarterly Data Quality Process Results

2018 in Review

	Q1 2018	Q2 2018	Q3 2018
Participated without issues	37% (125)	42% (161)	43.2% (167)
No Submission	17% (89)	19% (74)	15.8% (61)
Submitted with Issues	46% (172)	39% (148)	41% (158)
Total:	386	383	386

October Quarterly Data Quality Process Results

	Q1	Q2	Q3
Only missing data	19	4	5
Only child-only entries	0	5	5
Only utilization	11	22	24
Only timeliness	54	55	53
Missing data and child-only entries	5	2	3
Missing data and utilization	4	6	3
Missing data and timeliness	42	12	9
Child-only entries and utilization	1	4	2
Child-only entries and timeliness	0	0	5

	Q1	Q2	Q3
Utilization and timeliness	11	17	25
Missing data, child-only entries, Utilization	1	3	3
Missing data, child-only entries, timeliness	8	6	9
Missing data, utilization, timeliness	12	8	9
Child-only entries, utilization, timeliness	1	2	2
All	3	2	1

October Quarterly Data Quality Process Results

	Q1	Q2	Q3
Missing data	33.9% (94)	13.9% (43)	12.9% (42)
Child-only entries	6.8% (19)	7.8% (24)	9.2% (30)
Utilization	15.8% (44)	20.7% (64)	21.2% (69)
Timeliness	28.3% (79)	33% (102)	34.8% (113)
Total projects with submissions	297	309	325

A comparison of October quarter to July

Metric	July 2018	October 2018
Number of submissions for 1st round	266	307
Number of submissions for 2nd round	88	111
Number of projects with submissions for both rounds submissions	45	93
Number of new second round submissions	43	18
Total final submissions	309	325

System wide analysis of each data element for missing data

Data Element	Total entries	Total errors	% errors
Name	44777	194	0.43%
SSN	44781	950	2.12%
Vet Status	36108	661	1.83%
Relat to HoH	44778	830	1.85%
Client Loc	34486	459	1.33%
DOB	44777	482	1.08%
Race	44777	505	1.13%
Ethnicity	44777	409	0.91%
Gender	44777	362	0.81%
DV	33970	1564	4.60%
Housing Status	44777	644	1.44%
Resid Prior to Entry	36434	583	1.60%
LOS in Prior Place	36618	1158	3.16%
Chronic Homeless	29161	3018	10.35%
Income at Entry	36624	7764	21.20%
Income at Exit	23280	6820	29.30%
NCB at Entry	36624	7695	21.01%
NCB at Exit	23280	6791	29.17%
Insurance at Entry	44968	8043	17.89%
Insurance at Exit	27986	7029	25.12%
Disabling Condition	36296	7380	20.33%
Destination at Exit	23093	1632	7.07%

Pre-PIT Results and Upcoming PIT Count (point in time)

*ES, SH, TH projects

Pre-PIT

- Two Pre-PIT webinars on October 15th and October 22nd
- Ran on October 25th for ES, SH and TH-based projects
- Purpose was to prepare the community for the actual PIT by updating unit lists, ShelterPoint data and project entry demographics

Pre-PIT Results

- 4373 clients in the system
- 86 projects participated in total
- Unique Client Count
 - ES = 3473
 - SH = 39
 - TH = 861
- Results are available on HMIS Help Desk
- Individual project-based report will be delivered

PIT Data Entry Expectations

Objectives:

1. All clients ENROLLED and OCCUPYING a bed are added to ShelterPoint
2. No later than midnight
3. Demographic data is complete in Entry Assessment

Upcoming PIT

- 1. Review Current ShelterPoint Data**
 - a. Are clients currently checked in?
 - b. Do you need to empty any beds?
- 2. Add clients to beds**
 - a. Families: added together, starting from HoH
 - b. Singles: Express Check-In or one-by-one
- 3. Complete any missing demographic data**
 - a. Entry Assessment
- 4. Check ShelterPoint for accuracy**

General Guidelines to Ensure Success

- **Ensure all your clients staying in your project have a complete entry**
 - Double check demographics (ie. A 60 year old should not be in a youth program)
- **Ensure that your ShelterPoint bed list is completely up to date**
 - Check this well before the date of the shelter count
 - Remove any clients in ShelterPoint that are no longer in your project
- **Ensure that families are entered together in ShelterPoint through the HoH**
 - Clients part of the same household should have the same Group ID in ShelterPoint

ATA Resources

Unit Lists can be adjusted by:

1. Reaching out to the HMIS Team (hmis@allchicago.org)
2. Use our resource on the Help Desk “Creating/Editing Your Unit Lists” (bit.ly/pitresource)

Pre-PIT webinar

- Pre-PIT webinar for ShelterPoint overview

Longitudinal System Analysis (LSA)

Annual Homeless Assessment Report (AHAR) and the Longitudinal System Analysis (LSA)

Reporting

AHAR: Written report to Congress on the state of homelessness in the United States

LSA: Means of analysis that provides the annual HMIS-based data used to compile the AHAR

Longitudinal System Analysis (LSA)

Reporting Period:

October 1, 2017 - September 30, 2018

Data:

- Demographic details (age, race, gender, Veteran status)
- Length of time homeless and patterns of system use
- Information specific to populations whose needs and/or eligibility may differ from larger homeless population
- Housing outcomes for those who exit the homeless service system

Annual Homeless Assessment Report (AHAR) and the Longitudinal System Analysis (LSA)

Changes for 2018 Data Entry and Submission

Focus on housing outcomes

Cohort Exits:

- Two years prior
- One year prior
- During first six months

System Engagement

- Patterns of use prior to Exit
- Destination Types
- Returns to homelessness
- Time between Exit and re-engagement

Annual Homeless Assessment Report (AHAR) and the Longitudinal System Analysis (LSA)

Changes for 2018 Data Entry and Submission

Client/Project Universe

- Emergency Shelters
- Transitional Housing
- Permanent Supportive Housing
- Rapid Re-housing
- Safe Havens

Data Elements

- Chronic homeless status
- Domestic violence
- Project geography

Annual Homeless Assessment Report (AHAR) and the Longitudinal System Analysis (LSA)

Impact

Submission Date:
November 30, 2018

ATA assistance

- Client level data management
 - Outreach to addressing missing data
 - Focus on new data elements
- Questions regarding project details

Report review

New Data Quality Process

January 2019 Data Quality

- More data intensive workflows require an evolution of technology
- New DQ process will go into effect in January 2019
- A set of timelines will be sent to you
- Ability to run your report at your own will is still available
- Tracking new pieces of data that will NOT be weighed or held against you for this quarter

New Data Elements being tracked

Current:	Proposed:
HUD Universal Data Elements	HUD Universal Data Elements
Entries: Household Composition (Child Only Entries)	Entries: Household Composition (Child Only Entries)
Entries: Date Added (Timeliness)	Entries: Date Added (Timeliness)
Entries: Bed Utilization	Exits: Date Added (Timeliness)
Bed/Unit Lists: Bed Utilization	Entries: Bed Utilization
	Bed/Unit Lists: Bed Utilization
	Exits: Destination
	Entries: Length of Stay (Bed Utilization)
	Entries: Overlapping Enrollments (Bed Utilization and Timeliness)
	Program Specific Elements by Workflow (SSVF, RHY, PATH, HOPWA, RRH)
	CES significant fields: Primary Contact Information for ES, TH, SO, SSO, and SH
	Housing Move-in Dates: Timeliness

Breakout

For next ATA meeting January 9th
2018?

Breakout

Topic: New employee onboarding

Instructions:

Split into mix-matched groups with large and small agencies, recent and experienced ATAs

Topic: New employee onboarding

Objective: Discuss and develop an Onboarding Checklist
From your perspective, how are new employees onboarded at your agency?

Present

- Onboarding Checklist
- One ATA to present your groups' thinking
- Next steps? (committees, next ATA meeting)