



HMIS Data Request Prioritization Tool

| Prioritization Category | Consideration | Specific Area with Responses | Maximum Score Possible |
|-------------------------|--|---|------------------------|
| First | Who Makes the Request | Is the organization requesting data entering data in HMIS? - Yes (3) - No (0) | 3 |
| | | What level of expertise does the person or organization have in working with HMIS and with Chicago's homeless response system? - Extensive (3) - Some (2) - Minimal (1) - None (0) | 3 |
| | | Is this request in response to an RFP opportunity that could bring additional funding or maintenance of funding to support the homeless response system? - Yes (3) - No (0) | 3 |
| First | Impact to People Experiencing or At-Risk of Homelessness | What is the risk to people experiencing homelessness if we don't approve this? - Barriers to accessing shelter, housing, and/or services (5) - Loss of funding for programming (5) - Indirect impact (3) - Other direct negative impact to people experiencing homelessness (5) | 18 |
| | | Can the request help bring additional resources to the CoC and/or resources to other systems that serve people experiencing or at-risk of homelessness? - Yes (5) - No (0) | 5 |
| | | How quickly will the request have an impact on people experiencing or at-risk of homelessness? - Very immediate (less than 1 month) (7) - Immediate (less than 6 months) (5) - Medium-term (6 months to 1 year) (3) - Long-term (longer than 1 year) (1) | 7 |
| | | What will the CoC newly learn from the data request and will that learning improve services/outcomes for people experiencing homelessness? - Extensive learning and improvement, answering new questions (5) - Some learning and improvement, answers questions in different ways (3) - Minimal learning and improvement, replicates findings from previous requests (1) | 5 |
| | | Will the request help prevent people from experiencing homelessness? - Yes (2) - No (0) | 2 |
| | | Will the findings help address inequities (e.g., racial, gender identity, socioeconomic, etc.) in homelessness and housing instability? Unscored item | 0 |
| | | | |
| First | CoC Level Impact | Will the data request help improve the system/workflows that will better serve people accessing the homeless response system? - Yes (3) - No (0) | 3 |
| | | Does the data request lead to information that can help change policies/systems to end homelessness? - Yes (3) - No (0) | 3 |
| | | Does the request align with the priorities of the CoC and system goals, and do they align with the CoC Research Agenda? - Yes (3) - No (0) | 3 |
| | | Does the request improve collaboration and/or visibility across sectors and partners? - Yes (2) - No (0) | 2 |

Continue on next page.

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| First | Replicability and Impact to Service Providers | Can the data request be used by other interested entities, including other funders, researchers, or service providers? - Yes (2) - No (0) | 2 |
| | | Does the data request reduce administrative burden for service providers and people accessing the homeless response system? - Yes (3) - No (0) | 3 |
| | | There are no similar reports or data requests that can meet the current data request and/or be slightly modified to meet the current data request - True (this is new and can't leverage other reports/data requests) (0) - False (this could be met by leveraging/modifying existing reports/data requests) (2) | 2 |
| | | This data request has no negative impact or implications on other parts of the data or homeless response system - True (no negative impact) (3) - False (negative impact anticipated) (0) | 3 |
| Potential Total | Requests move on to Secondary ONLY if there is the need for a tiebreaker between two or more | 67 | |
| Second | Costs and Payment | What is the estimated level of effort (and associated costs) needed by the HMIS Lead to fulfill this request? - Minimal (e.g., 4-10 hours) (5) - Significant (e.g., more than 10 hours) (3) - Very significant (e.g., more than 20 hours) (1) | 5 |
| | | Can the requesting person or organization pay to fulfill this data request? - Yes (2) - No (0) | 2 |
| Second | Cross-Sector Impact | Does the request benefit the wider community of providers that serve people experiencing homelessness? - Yes (3) - No (0) | 3 |
| | | Does the request help leverage other available resources from other systems (e.g., Housing Authority vouchers, rental assistance, etc.)? - Yes (4) - No (0) | 4 |
| | | Does the request open an avenue to larger intra- and inter-system data sharing? - Yes (2) - No (0) | 2 |
| | | Does the request have the ability to improve multiple areas of people's lives (e.g., health, education, employment, etc.)? - Yes (4) - No (0) | 4 |
| Potential Total | | 20 | |