



ATA Meeting

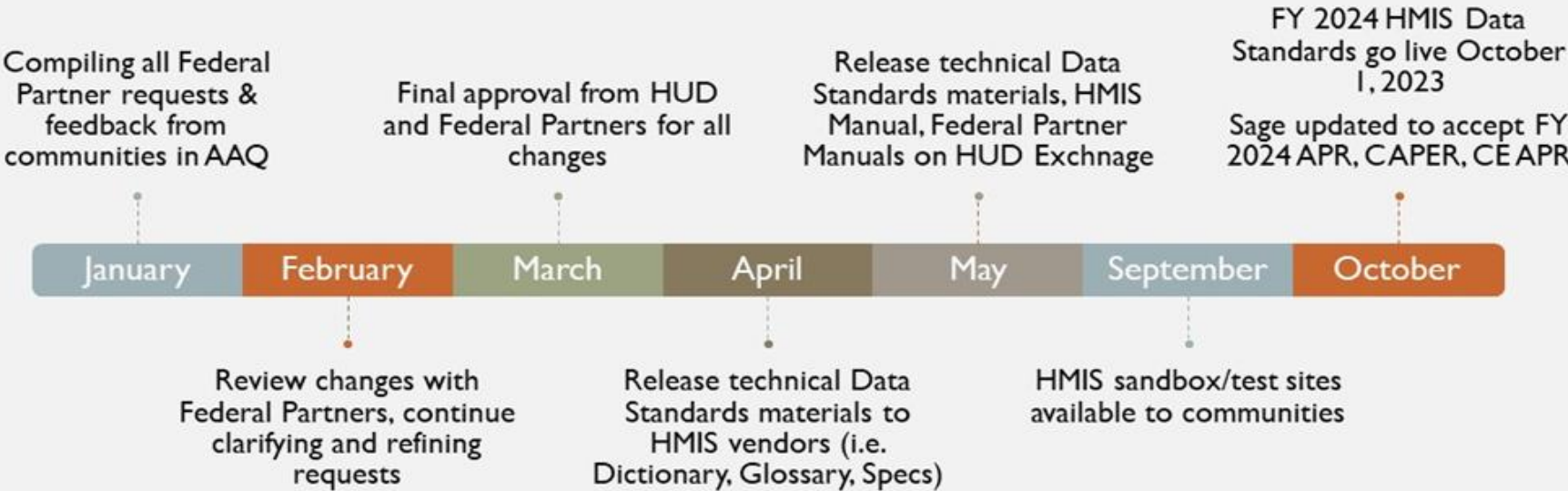
05/25/2023

Agenda

- HUD HMIS 2024 Data Standards Update
- Data Quality update
- Duplicate Client Merge Update
- Client Record Lock Update
- Training Update

2024 Data Standards

FY 2024 HMIS DATA STANDARDS



2024 Data Standards

- HUD has released the 2024 HMIS Data Standards Documentation
- HUD Exchange URL for documents:
 - <https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>
- Documents:
 - FY2024 HMIS Data Dictionary
 - FY2024 HMIS Data Standards Manual
 - HMIS C4 Translation Assistance Needed Supplement
- New Data Standards take effect 10/1/2023

2024 HUD HMIS Data Standards

Element	Revision
2.02 Project Information	<ul style="list-style-type: none">• Remove “Emergency Shelter Tracking Method”• Rename “Emergency Shelter – Night-by-Night ” to existing emergency shelter response option 1• Add Response 0 – “Emergency Shelter - Entry Exit” response option• Add Rapid Re-housing subtype field• Add “RRH: Services Only” subtype to affiliation field• Remove HMIS Participating Project field from this element, create new element for HMIS Participation Status• Change “domestic violence victim” to “survivor of domestic violence” in target population
2.06 Funding Sources	<ul style="list-style-type: none">• Remove “49: HUD: CoC – Joint Component RRH/PSH”• Remove “12: Rural Housing Stability Assistance Program”• Add “53: HUD – ESG RUSH”• Add “54: HUD: Unsheltered Special NOFO”• Add “55: HUD: Rural Special NOFO”
2.07 Bed and Unit Inventory	<ul style="list-style-type: none">• Change Project Type Applicability for RRH to only PH-Rapid Re-housing (RRH: Housing with or without services) subtype
2.08 HMIS Participation (NEW)	<ul style="list-style-type: none">• New Element for tracking HMIS participation – removing HMIS participation field from project information PDDE• Added comparable database participating
2.09 CE Participation (NEW)	<ul style="list-style-type: none">• Add PDDE to identify projects acting as “access points” and projects that accept referrals from CE

2024 HUD HMIS Data Standards

Element	Revision
3.04 Race and Ethnicity	<ul style="list-style-type: none"> Combine 3.04 Race and 3.05 Ethnicity into single element 3.04 Race and Ethnicity Add response option for "Middle Eastern or North African" and add "Hispanic/Latina/e/o" Add text box to add detail
3.05 Ethnicity (RETIRE)	<ul style="list-style-type: none"> Combine with 3.04 Race element
3.06 Gender	<ul style="list-style-type: none"> Change Female to "Woman (Girl if child)" Change Male to "Man (Boy if child)" Change "Gender other than..." to "Non-Binary" Add "Culturally Specific Identity (e.g., Two-Spirit)" Add "Different Identity" and text box to add detail
3.12 Destination	<ul style="list-style-type: none"> Remove "or RHY Funded" from Field 101 in Appendix A Separate Temporary and Permanent Situations into separate headers Re-organize response options under headers Re-number responses by adding a standard # to the beginning of each response number based on category (i.e., 1xx for homeless situations, 2xx for institutional situations, etc.) Add dependency for permanent subsidized options
3.16 Client Location	<ul style="list-style-type: none"> Change element name to "Enrollment CoC" Change data collection stage to project start (only) Update data collection instruction to tell users to record CoC code of project funded to assist participant
3.917A	<ul style="list-style-type: none"> Add dependency for permanent subsidized options
3.917B	<ul style="list-style-type: none"> Add dependency for permanent subsidized options

2024 HUD HMIS Data Standards

Element	Revision
4.04 Health Insurance	<ul style="list-style-type: none"> Change Field 6 Response to say "Veteran's Health Administration (VHA)"
4.12 Current Living Situation	<ul style="list-style-type: none"> Add dependency for permanent subsidized options
4.19 Coordinated Entry Assessment (RETIRE)	<ul style="list-style-type: none"> Streamline and combine with 4.20 CE Event element into NEW element 4.21 Coordinated Entry Activity
4.20 Coordinated Entry Event (RETIRE)	<ul style="list-style-type: none"> Streamline and combine with 4.19 CE Assessment element into NEW element 4.21 Coordinated Entry Activity
4.21 Coordinated Entry Activity (NEW)	<ul style="list-style-type: none"> New element for tracking screening, assessments, and other CE activity in single element
All	<ul style="list-style-type: none"> Change "Client Refused" to "Client prefers not to answer"
Appendix A	<ul style="list-style-type: none"> Update Living Situation Option list
C1 Wellbeing (RETIRE)	<ul style="list-style-type: none"> Retired element; data no longer collected
C4 Translation Assistance Needed (NEW)	<ul style="list-style-type: none"> New element added to assist CoCs with identifying if clients need translation assistance and if so, what language
(NEW)	<ul style="list-style-type: none"> Add list of languages to be used in C4 Translation Assistance Needed. The list has over 300 options and will live as a standalone document on the HUD Exchange.

2024 HUD HMIS Data Standards

Element	Revision
W1 Services Provided – HOPWA	<ul style="list-style-type: none"> Remove “disorder” from Substance Use services/treatment response
W3 Medical Assistance	<ul style="list-style-type: none"> “Receiving Public HIV/AIDS Medical Assistance” field and dependency responses
W5 Housing Assessment at Exit	<ul style="list-style-type: none"> Update response 7 to say "Jail/prison" and response 10 to say "Deceased"
R3 Sexual Orientation	<ul style="list-style-type: none"> Add HUD: CoC – PH: Permanent Supportive Housing to Funder: Program Component required to collect
R14 RHY Service Connections	<ul style="list-style-type: none"> Response label change – change “mother” to "client (person who gave birth)" in response 12
R17 Project Completion Status	<ul style="list-style-type: none"> Change response labels from "Youth" to "Client"
R18 Counseling	<ul style="list-style-type: none"> Rephrase Field 1 label "Client received counseling" instead of "Counseling received by client"
U1 Worst Housing Situation (RETIRE)	<ul style="list-style-type: none"> Retired element; data no longer collected
V1 Veteran’s Information	<ul style="list-style-type: none"> Add "Space Force" response option
V2 Services Provided - SSVF	<ul style="list-style-type: none"> Change response 7 to "Shallow Subsidy"
V3 Financial Assistance - SSVF	<ul style="list-style-type: none"> Change Field 1 to "Start Date of Financial Assistance" Change response 15 to "Shallow Subsidy Financial Assistance" Add "Landlord Incentive" Add “Tenant Incentive” Add new Field - "End Date of Financial Assistance”

2024 HUD HMIS Data Standards

Element	Revision
V4 Percent of AMI (SSVF Eligibility)	<ul style="list-style-type: none">• Change response in Field 1 as follows:<ul style="list-style-type: none">• 30% or less• 31% to 50%• 51% to 80%• 81% or greater
V5 Last Permanent Address (RETIRE)	<ul style="list-style-type: none">• Retired element; data no longer collected
V7 HP Targeting Criteria	<ul style="list-style-type: none">• Change dependency C to "Past experience of homelessness..."• Change dependency D to "Head of Household is not a current leaseholder/renter of unit"• Change dependency E to "Head of household (HOH) never been a leaseholder/renter of unit"• Change dependency N to "Single parent/guardian household with minor child(ren)"
5.10 Implementation Identifier (NEW)	<ul style="list-style-type: none">• Add metadata element 5.10 Implementation Identifier that assigns a unique value to each HMIS implementation to support export management and client deduplication

2024 Data Standards

Required Actions – HMIS

- We expect ~40 new standard HUD Assessments to be released by Wellsky
- Since the Chicago CoC has added custom questions to the HUD standard assessments, most will require editing to add the custom questions
- Some custom assessments also contain standard HUD questions and must be edited
- Once edited, the old assessments must be removed from each project and the new assessments assigned to each project
- We don't know when Wellsky will release the version with the new Data Standards implemented

2024 Data Standards

Required Actions – HMIS

- All custom reports must be reviewed/revised to utilize the changes to the Data Standards
- Changes that affect reporting:
 - Combination of Race/Ethnicity
 - Changes to Living Situation and Destination
 - Change of response from “Client Refused” to “Client prefers not to answer”
 - Coordinated Entry changes
 - Inventory Changes
 - RRH Project Type change
- We can’t implement reporting changes until the new version is released
- Report changes may require consultation with recipients (DFSS, Urban Labs, etc.)
- Some quarterly/monthly reporting is due only days after 10/1/2023. Some delays may occur.
- Scope is being assessed and will continue over the summer

2024 Data Standards

Required Actions – HMIS

- HMIS Training will be revised to reflect the Data Standards changes
- Survey ATAs/CoC to identify other training/webinars
 - Specific 2024 Data Standards webinar?
 - Program Type Specific update training (ES/SO/TH/PH/SH)?
 - Other?

2024 Data Standards

Suggested Actions – Agencies

- Review the HUD Documentation
- Review/revise intake data collection and/or mapping of case data to HMIS
- Participate in report reviews to determine how to implement changes
- Provide feedback on what training is needed for your agency
- Identify any critical reports so we can prioritize
- Let us know of any non-operational projects that don't need to be updated

Data Quality Update

- CY DQ processing closed on 5/19/2023
- 237 Projects have data submitted for them. Thank you!
- All Chicago is tabulating results and will post on 5/26/2023
- We will survey ATAs to identify improvements for the next round
 - Report issues/changes
 - Process improvements
 - Additional training
 - Some confusion around income and other multi-question or sub-assessment data being consistent
 - Please add any areas that need clarification
- For next round, propose to do Jan-Jun 2023 DQ in July 2023 after review of survey results
- Reminder that the Business Objects DQ reports can be run at any time for your projects
- Would it be helpful if the Timeliness Report were sent out regularly (e.g., monthly)?

Duplicate Client Merge

We've reviewed and revised our process for merging duplicate HMIS clients

- Keep in mind this is not reversable, so we need to ensure it is done correctly
- We will accept merge requests only from ATAs
- For clients that span agencies, all ATAs must be in the loop
- A new form has been created to collect data for the merge request, along with a Help Desk article
 - Article with link to form: <https://hmis.allchicago.org/hc/en-us/articles/15759574300436>
- If one of the client records is locked, the merge will not be performed
- If we don't have sufficient data regarding how to do the merge, we will not proceed until we have the data

Client Record Lock

We've noticed an increase in requests to grant access to client records

Client records should be locked under the following conditions:

- Client chose not to share data in the Release of Information (ROI)
- Client is a DV/GBV survivor
- Client has HIV/AIDS
- Unaccompanied minor

We also identified that some agencies are configured in HMIS to lock all new client records they create. We are contacting those agencies and removing that configuration unless the situation requires it

Please remind your users not to lock client records except in the above cases, and to obtain the ROI data for all enrollments

Training

Already discussed:

- 2024 HUD HMIS Data Standards training
- Data Quality training as part of the DQ survey

We are also working on revised training on sub-assessments and other revisions. We are looking into how to get ATA and other feedback on training changes. We will provide that information in a separate communication.

Thank you!