



ATA Meeting

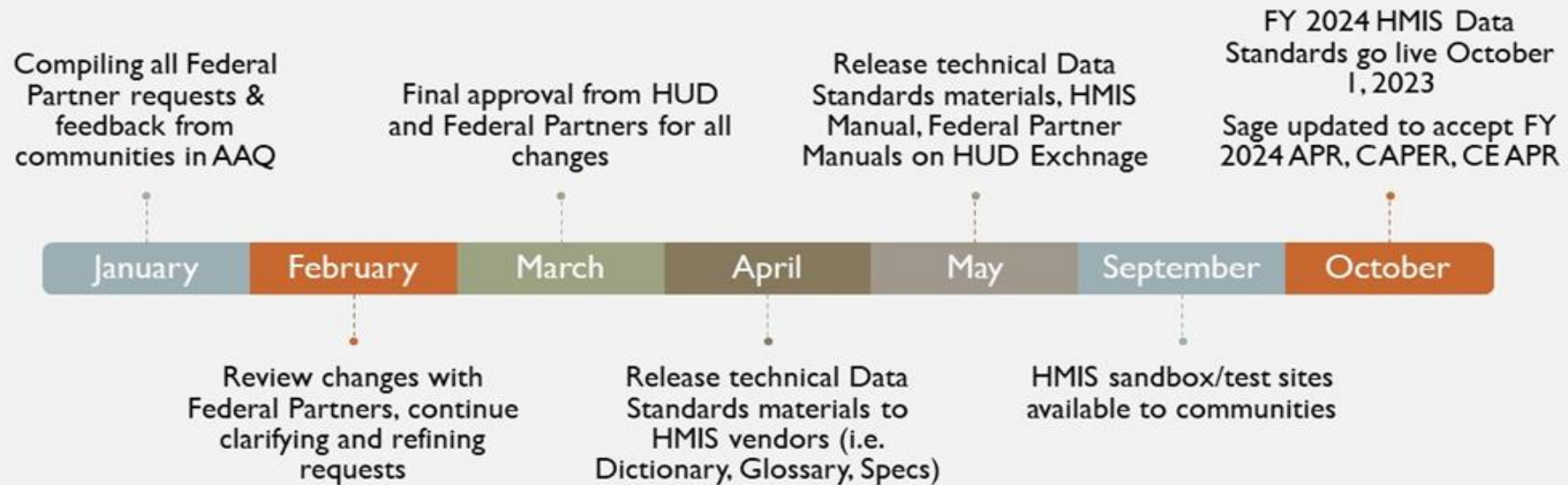
03/23/2023

Agenda

- HUD HMIS updates
- HIC/PIT update
- Data Quality update
- Local Evaluation Instrument update
- HMIS Project Inventories
- New User Training Update
- HMIS Help Desk Tickets for Data Correction/Entry
- HMIS User Account Email Addresses
- Agency Participation Agreements

2024 Data Standards

FY 2024 HMIS DATA STANDARDS



2024 HUD HMIS Data Standards

FY 2024 HMIS DATA STANDARDS PREVIEW (PDDE)

Remember these are draft changes and not yet approved

- Project Descriptor Data Elements
 - 2.02 Project Information
 - Changes to emergency shelter tracking method
 - Adding a Rapid Rehousing “subtype” to differentiate between RRH projects that provide services only compared to those that offer housing with or without services
 - Remove HMIS participation - create new element to record participation in HMIS and comparable databases over time
 - 2.06 Funding Sources
 - Remove unused responses/add new
 - 2.07 Bed and Unit Inventory
 - Adjusting applicability to accommodate new RRH subtype
 - 2.09 Coordinated Entry Participation
 - Identify projects participating in CE – both making and accepting referrals

2024 HUD HMIS Data Standards

FY 2024 HMIS DATA STANDARDS PREVIEW (UDE)

Remember these are draft changes and not yet approved

- Universal Data elements
 - 3.01 Name
 - Data collection guidance changes for “legal name” requirement
 - 3.02 SSN
 - Data collection guidance changes for SSN. HUD programs HUD programs not required to collect full 9-digit SSN; only last 4-digits required. Other partners set their own requirements.
 - 3.04 Race and 3.05 Ethnicity
 - Combining into single element
 - 3.06 Gender
 - Response option updates

2024 HUD HMIS Data Standards

FY 2024 HMIS DATA STANDARDS PREVIEW (UDE CONT'D)

Remember these are draft changes and not yet approved

- Universal Data elements
 - 3.12 Destination
 - Regrouping/renumbering response options
 - 3.16 Client location
 - Rename element and change data collection stage to only project start

2024 HUD HMIS Data Standards

FY 2024 HMIS DATA STANDARDS PREVIEW (PSDE)

Remember these are draft changes and not yet approved

- Program Specific Data Elements - Common
 - 4.04 Health Insurance
 - Response label change
 - 4.12 Current Living Situation and 4.13 Date of Engagement updates possible for street outreach projects
 - 4.19 CE Assessment and 4.20 CE Event elements – consolidating and updating

2024 HUD HMIS Data Standards

FY 2024 HMIS DATA STANDARDS PREVIEW (FPSDE)

Remember these are draft changes and not yet approved

- Program Specific Data Elements – Federal Partner Specific
 - CoC
 - Retire C1 Wellbeing
 - Adding R3 Sexual Orientation to PSH data collection requirements
 - HOPWA
 - W1 Services Provided- Response label change
 - W3 Medical Assistance– Removing field 2 (Receiving public HIV/AIDS Medical Assistance)and dependency
 - RHY
 - R14 RHY Service Connections, R17 Project Completion Status, R18 Counseling– response label changes

Housing Inventory Count (HIC) Update

- This year we consolidated the two surveys previously used into one
 - During the two weeks the survey was open we had about 80% participation
- HMIS inventories were updated the week of March 6th
 - ATA's should have received a confirmation email
 - Business Objects Utilization report to verify inventories
- We are currently working to review and update additional information gathered in the HIC survey such as Project Type, Target Population and Funding Source
- ATA's of projects that have not been updated yet should have received an email for clarification or confirmation of what was submitted in the survey
 - Alex Fuller will be following up with these ATAs today (3/23)
- HUD Submission Date is 4/28/2023

Point In Time (PIT) Count Update

- This year we had 85 projects participate
- We were able to continue to decrease the number of projects having to complete the tally and HMIS portion of the Point In Time Count.
 - 2022 - 25 projects
 - 2023 – 8 projects
- Clients counted on the night of the count
 - 2021 – 3023 unique clients counted
 - 2022 – 2561 unique clients counted
 - 2023 – roughly 2600 unique clients counted
 - Count based on HMIS data only and not in comparison to what might have been submitted via the Tally
- HUD Submission Date is 4/28/2023

Data Quality Process Update

New process will commence April 17, 2023

- Reporting period will be Calendar Year 2022 (Jan – Dec)
- Training Webinar will be held the week of April 10, 2023
- Timeliness report will be emailed to ATAs
- Revised Data Quality Report available in BusinessObjects
 - We'd like to validate the reports with any interested ATAs before 4/17/2023
- Agencies will email final copies of the DQ Reports by 5/19/2023
- All Chicago will tabulate and post results by 5/26/2023
- 2023 Q1 Data Quality process will begin in June 2023. We will schedule subsequent quarters shortly.

Local Evaluation Instrument (LEI)

The 2023 Local Evaluation Instrument process will begin in April 2023.

That team will communicate with participating agencies.

HMIS Project Inventories

For the prior 3 topics, the HMIS Project Inventory is a critical item. We are working with agencies to ensure the accuracy of the Inventory data.

HMIS Project Inventory (for each project):

- Household Type
 - Households without Children (Single Adults)
 - Households with at least one adult and one child
 - Households with only children
- Bed Type
 - Facility-based
 - Voucher
 - Other
- Availability
 - Year-round
 - Seasonal
 - Overflow
- Inventory Start Date
- Inventory End Date
- Total Bed Inventory (Individuals)
 - Chronically Homeless Veteran
 - Youth Veterans
 - Any Other Veteran
 - Chronically Homeless Youth
 - Any Other Youth
 - Any Other Chronically Homeless
 - Non-dedicated
- Unit Inventory (Households)

HMIS Project Inventories

Example: Project has 25 beds for single adults, and 25 beds for families for up to 5 families.

Name	Household Type	Bed Type	Bed Inventory	Non-dedicated	Unit Inventory	Inventory Start Date
Single	Households Without Children	Facility-based	25	25	25	1/1/2023
Family	Households with at Least One Adult and One Child	Facility-based	25	25	5	1/1/2023

New User Training

Two recent changes to New User Training have yielded some promising improvements:

- Involving ATAs more in the training and proctored sessions
- Revising the proctored session content

Thank you for the partnership in onboarding new users!

Help Desk Tickets for Data Entry/Correction

We continue to receive tickets at the Help Desk requesting us to enter or correct client data in the HMIS.

Entry of client-related data for the Client Profile, enrollments, assessments, services, notes, etc. are the responsibility of users in agencies collecting the data. It is not appropriate for the HMIS Lead to enter or correct such data. Please make sure your users are aware of this. If exceptions are necessary, let's discuss the escalation and request process for your agency.

HMIS User Account Email Addresses

In most organizations, use of personal email is not allowed. There are a number of user accounts in HMIS for which the email address is not the agency's email domain (gmail.com, yahoo.com, Hotmail.com, etc.)

Since the HMIS uses the email address to perform self-service password resets, and we don't get notified consistently of users terminated or no longer needing access, users with personal email addresses can renew their HMIS access indefinitely. This is a security and privacy concern.

For agencies where such user accounts exist, we will be in contact to implement one of two approaches:

- Eliminate use of personal emails
- Process to notify us of users no longer needing access within 48 hours.

Agency Participation Agreements

Agency Participation Agreements (APA) have been distributed.

We have received about 50% back with executed signatures.

We will send reminders and may reach out to ATAs for contact information.

Thank you!