



ATA Meeting

10/20/2022

Agenda

- HMIS Updates (HUD and Wellsky)
- Coordinated Entry Update
- Data Quality Process/Reporting Updates
- Operational audit reporting
- Training
- Update on Administration of Inactive Users

HMIS Updates

- 2024 Data Standards Updates:
 - Proposal to remove SSN
 - Proposal to change Race/Ethnicity
 - Proposal to change Gender
 - Proposal to add Preferred Language
 - HUD wants input, so we will provide mechanism to gather input from the community

SSN DATA COLLECTION

- HUD is contemplating removing the requirement to collect SSN. Many discussions are occurring internally, with other federal partners, and other key stakeholders.
- **NOTHING IS CHANGING ABOUT SSN DATA COLLECTION AT THIS TIME.** Any potential changes would become effective in the FY 2024 HMIS Data Standards Update (10/1/2023).

HMIS Updates

DATA STANDARDS DEMOGRAPHIC DATA ELEMENTS: RACE AND ETHNICITY

Element Name: Race and Ethnicity

Field 1	Race and Ethnicity
Response Options (as many as are applicable)	1. American Indian, Alaska Native, or Indigenous
	2. Asian or Asian American
	3. Black, African, or African American
	4. Hispanic/Latin(a)/(o)/(x)
	5. Middle Eastern or North African
	6. Native Hawaiian or Pacific Islander
	7. White
	8. Client Doesn't Know
	9. Client Refused
	10. Data Not Collected
Follow-up to Field 1	Additional Race and Ethnicity Detail
Response	Open ended
Note on changes: The proposed change combines the race and ethnicity data elements into a single element. It includes a follow up question that allows people to choose additional responses, or use different language, to identify themselves. People experiencing homelessness should continue to be able to select as many response options as they desire.	

HMIS Updates

DATA
STANDARDS
DEMOGRAPHIC
DATA
ELEMENTS:
GENDER

Element Name: Gender

Field 1	Gender
Response Options (as many as are applicable)	1. Woman/Girl
	2. Man/Boy
	3. Non-binary
	4. Culturally-Specific Identity (e.g. Two-Spirit)
	5. Questioning
	6. Different Identity: [specify]
	7. Client Doesn't Know
	8. Client Refused
	9. Data Not Collected
Follow-up to Field 1	Different Identity Detail
Only Answer if Selected "Different Identity"	Open ended
Field 2	Transgender Experience
Response Options (only one option should be selected)	1. Yes
	2. No
	3. Questioning
	4. Client Doesn't Know
	5. Client Refused
	6. Data Not Collected

Note on changes: The proposed change divides the gender question into two parts. The first part of the question is about preferred gender identity and the follow up question allows a person to identify if they have had a transgender experience. For the first part of the question, people experiencing homelessness can choose as many identities as they feel represent their gender. For the second part of the question, there should be a single response. For further information on what we mean by the response options please refer to [Client-Centered Approach to Recognizing Gender Identities](#).

HMIS Updates

DATA STANDARDS DEMOGRAPHIC DATA ELEMENTS: PREFERRED LANGUAGE

Element Name: Preferred Language(s)

Field 1	Preferred Language(s)
Response Options (as many as are applicable)	1. English
	2. Spanish
	3. Chinese (including Mandarin, Cantonese, or Other Chinese Languages)
	4. Tagalog (Filipino)
	5. Vietnamese
	6. French or French Creole
	7. Arabic
	8. Different Preferred Language: [specify]
	9. Client Doesn't Know
	10. Client Refused
	11. Data Not Collected
Follow-up to Field 1	Other Preferred Language
Only Answer if Selected "Different Preferred Language"	Open ended

Note on changes: This is a new element. The options are based on the most common languages in the United States but there is space to enter a different preferred language to allow communities to gather that information.



HMIS Updates

- Upcoming Reporting Schedule:

REPORTING TIMELINES

Report	Timeline
Stellavizification	Available Now in HDX 2.0 until 10/26 (FY21 Specs)
RHY Q4 Uploads (for grantees extending beyond FY 22)	October 17-28, 2022
ESG-CV Reporting	Opens October 1, 2022 Due October 30, 2022
SSVF Monthly Uploads – October 2022	November 1-7, 2022
FY 2022 LSA	November 1st, 2022 Opens January 11, 2023 Closes
System Performance Measures	HDX is open for submission Due February 28 th

HMIS Lead Webinar

10/19/2022

8

HMIS Updates

- LSA process is starting
- Error resolution will likely involve agency data corrections

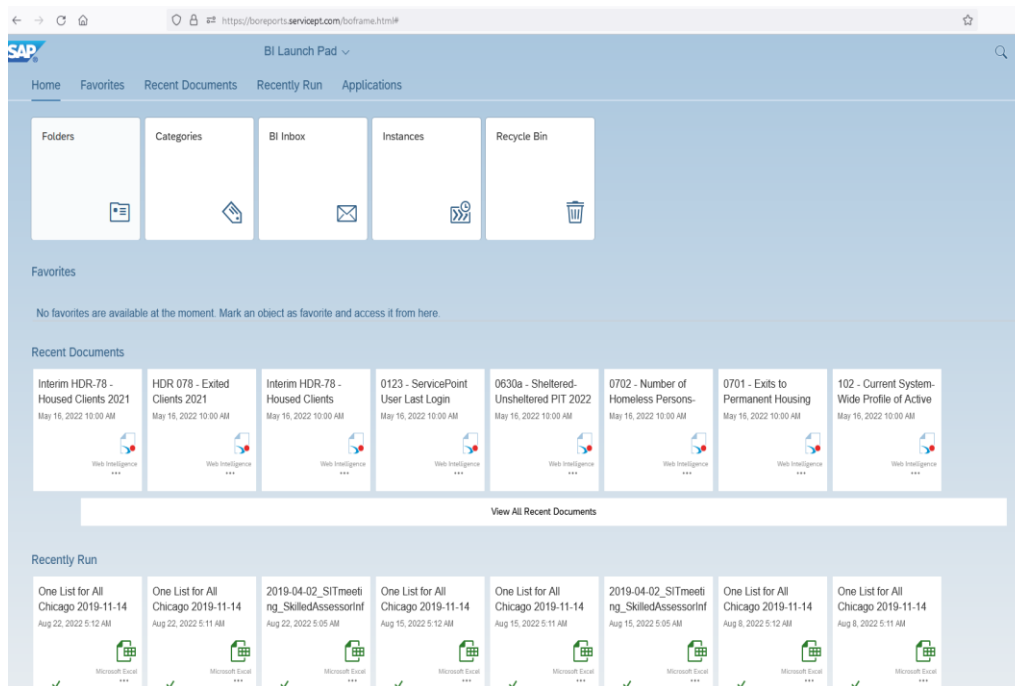
LSA TIMELINE

• Vendor testing began 10/10/22



HMIS Update

- ART Replaced by SAP BusinessObjects. Thank you for a smooth transition!
- Help Desk Articles:
 - Accessing SAP BusinessObjects
 - <https://hmis.allchicago.org/hc/en-us/articles/5830928146452>
 - Running and Scheduling Reports in SAP BusinessObjects
 - <https://hmis.allchicago.org/hc/en-us/articles/5831556933652>
- Password Reset Issue
- Please report any issues to the Help Desk



HMIS Update

- PIT and HIC
- Wellsky creating and revising reports, including PIT Report based on Enrollments
 - Will require using enrollments rather than ShelterPoint for Emergency Shelter PIT Counts
- Review HIC processes to utilize ServicePoint Unit and Bed Inventory
 - Validate Inventory entries for each project
 - Reduce redundancy of survey every year
 - Minimize manual data collection and entry as much as possible
- Review any process changes with ATAs prior to implementation

Coordinated Entry

- All Chicago selected as Coordinated Entry Lead
- Changes to the External Transfer Request process are progressing.
 - Additional Questions on the External Transfer Assessment
 - Workflow changes may include performing VI/Disability and other Assessments if out of date or not performed for the client, to ensure valid data for Transfer processing and reporting

Data Quality Process/Reporting

Items from Data Quality Processing in March:

- HMIS Project Inventories not Current
- DQ Utilization Reports only PH Projects
- Participation lower than expected

- Until DQ Plan is revised or replaced, the current plan is in force.
- Working on changes to make existing processes correct, complete, and as efficient as possible.

Data Quality Process/Reporting

HMIS Project Inventory:

- Ensuring accurate HMIS project inventory will make DQ, HIC, and LEI more accurate and efficient
- We have reviewed HMIS Inventories vs. most recent Pre-HIC survey
 - Approx. 35 projects to reconcile bed counts
- HMIS Inventory is comprised of the following:
 - Household Type (projects can have multiple types):
 - Family (Adults and Children)
 - Single (Adults Only)
 - Child (Children Only)
 - Units : what a household enrolls in
 - Beds: What a client enrolls in
 - Dedicated Beds (Veteran CH, Other Veteran, CH Youth, Veteran Youth, CH Other)
 - We know RRH Beds are different

Data Quality Process/Reporting

Utilization Report:

- SAP BusinessObjects Report has been revised to include all project types
- Available to run at any time
- We will distribute instructions for use
- Please run it for each project and let us know of any unit or bed discrepancy

Data Quality Process/Reporting

Participation:

- Participation in March was 69%, would like to see it higher
- Agencies have visibility to their results by running the SAPBO reports and receiving Timeliness Report from All Chicago, and agencies have opportunity to correct and revise data
- Current process does not report results if SAPBO reports not received from agency.
- We could have 100% of results reported by having All Chicago run reports for agencies that don't participate.
- We welcome your thoughts

Data Quality Process/Reporting

Schedule:

- Finalizing changes, instructions, and training this week.
- Publish schedule by 10/25/2022 to resume DQ process
- Target of 10/7/2022 to start

Operational Audit Reporting

The Local Evaluation Instrument process and some other processes have indicated a need for reports that can identify data and operational issues

Current Reports:

- User last login
- Utilization report
- Housing Move In Date Prior to Entry Date

Inactive Users

- We are actively processing and deactivating users that have been inactive for 12 months or more.
- We may reduce the inactivity threshold as we review the user accounts.
- Focus is on licensed users, for security and license reclamation purposes.

HMIS Training

- We are reviewing how we deliver training to end users and ATAs, and would appreciate your feedback.
- A survey will be posted shortly to gather feedback on what works, what doesn't, and suggestions for changes and improvements.
- Personal Information Security training is being conducted for the CoC
 - Delivered on 10/18/2022
 - Another session scheduled for 10/27/2022
 - Sessions are identical content. Only need to attend one.

Questions