

# Agency Technical Administrator Meeting

September 11, 2019

# ATA Meeting

- Introductions and Welcome
- Training Updates and New Credit System
- HUD Data Standard Changes
- Proposed Childcare/Employment Questions
  - With Ceri Moy, DFSS
- Wild Apricot and Peer to Peer Workgroup
  - With Jennifer Fabbrini, All Chicago
- Breakout Groups
  - With Dana Kraus, Deborah's Place and Sara Birchler, HOW

# Introductions

# Training

## HMIS Training Walkthrough

# HMIS Training - Step by Step How To Get Trained in HMIS (for Supervisors and Staff)

1. Introduction to HMIS
2. Project Specific Training
  - a. Emergency Shelter Training
  - b. Project Specific Workflow Training  
(All Other Projects)
3. Payment & Coupon Codes

# HMIS Training Coupon Credits


**HMIS Payment Example**  
☆☆☆☆  
Homeless Management Information System

**Get this course (\$25.00)**

**Description**  
This is a payment test  
DATE: 08/15/2018

**Content**  
**SECTION 1**  
A test to show you how to process payment  
Multiple Pieces of Content

**Completion rules**  
All units must be completed

< return to catalog 

**Payment** ✕


Course **HMIS Payment Exa...** (Pre-arranged Coupon)

Price **\$25.00**

Got a coupon ?

Coupon  **Validate**

**Checkout** or cancel

 You will be safely redirected to PayPal to complete your payment

# HMIS Training Credits for COC Member Organizations

1. Credits are also given to Agencies that paid dues to the CoC.
2. Credits and instructions are sent to the contact who renews COC membership
3. Please contact you ATA or Executive Director for more information and if any are available.
4. Coupon codes have a standard format
  - a. Ex. hmis-allchicago

## Purpose of the HMIS Unsheltered Questions

Give us information about client living situations, both current and historical.

Give us necessary context to determine if a client is unsheltered.

**Client's current housing status (where have they stayed last night?)**

<b>Housing Status</b>	<input type="text" value="(Category 1 - Homeless (HUD))"/>
<b>Current Residence/Living Situation</b>	<input type="text" value="(Place not meant for habitation (HUD))"/>

**Where does the client typically stay?**

<b>Is this the type of place that you typically sleep?</b>	<input type="text" value="Yes"/>
If Yes and selected a situation that falls under Place not meant for habitation, please ask for the type of place they usually sleep and/or of the community in which the individual often engages.	<input type="text" value="CTA"/>
If No, where do you typically sleep?	<input type="text" value="-Select-"/>
If selected a situation that falls under Place Not Meant for Habitation, please ask for the type of place they usually sleep and/or of the community in which the individual often engages.	<input type="text" value="-Select-"/>

**Further information on the client's typical living situation**

Please briefly describe the place that you stay. You are welcome to include an address for team members to use to contact you regarding the availability or permanent housing or other shelter resources.	<input type="text" value="They ride the blue line consistently."/>
If selected a situation that falls under Place Not Meant for Habitation please ask if they currently stay in this setting with children.	<input type="text" value="No"/>

**Further information on the client's current living situation**

<b>Length of Stay in Previous Place</b>	<input type="text" value="(One week or more, but less than one month)"/>
Approximate date homelessness started:	<input type="text" value="12/20/2018"/>
Regardless of where they stayed last night - Number of times the client has been on the streets, in ES, or SH in the past three years including today	<input type="text" value="(Two times (HUD))"/>
Total number of months homeless on the street, in ES or SH in the past three years	<input type="text" value="(More than 12 months (HUD))"/>

# HMIS Unsheltered Questions webinar

Fri 9/20/2019

A link will be added to the HMIS Helpdesk

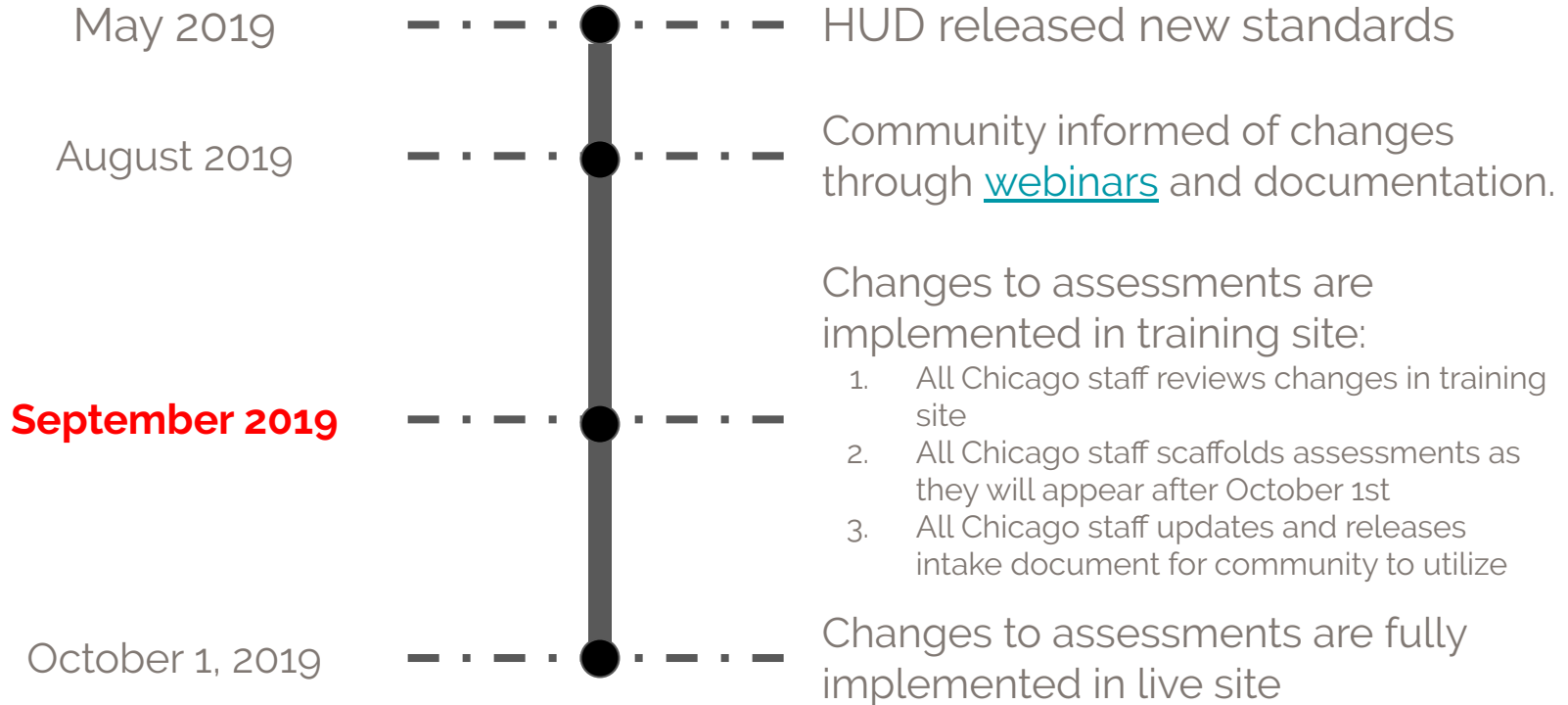


# HMIS Data Standards

# Three Major Areas of Change

1. Project Descriptor Data Elements
2. Picklist Adjustments and Wording Changes
  - a. With addition of Current Living Situation question set
3. Coordinated Entry Data Elements

# HUD Data Standards Implementation Timeline



# Project Descriptor Data Elements

## Data Standard: Project Information

- HUD has added more funding source information to track
- Additional questions regarding dedicated units/beds for certain sub-populations:
  - Beds dedicated to youth-veterans
  - CH Veterans
  - Other Veteran
  - CH youth
  - Any Other youth
  - Any Other CH

# Picklist Adjustments and Wording Changes

# Destination Data Elements

There are changes regarding the client's prior, current and exit destination/situation.

- *Current Residence/Living Situation* now becomes **Prior Living Situation**
- Addition of **Current Living Situation**
  - Conditional Logic questions linking back to this new data element will be added
- Picklists for Prior Living Situation, Current Living Situation, and Exit Destination have all been reworded so they align as much as possible

# Destination Data Elements - Exit Picklist

- Added to Exit Destination:
  - Host-Home (non-crisis)
  - Rental by client with HCV voucher (tenant or project based)
  - Rental by client in a public housing unit



# Current Living Situation

**Current Living Situation** leads to more conditional logic questions:

- Is client going to have to leave their current living situation within 14 days?
- Has a subsequent residence been identified?
- Does individual or family have resources or support networks to obtain other permanent housing?
- Has the client had a lease or ownership interest in a permanent housing unit in the last 60 days?
- Has the client moved 2 or more times in the last 60 days?

# Coordinated Entry Data Elements

# Overview of New CES Data Elements

- Coordinated Entry (Set to go into effect in April 2020):
  - Client Progress and Referral Outcomes
    - These are elements that have been tracked with our current CES workflow, the addition of these data elements this year simply indicates that HUD will begin to look at them in earnest.

# Overview of New CES Data Elements

- Coordinated Entry Assessment Element
  - Date
  - Location
  - Assessment results
- Coordinated Entry Event
  - Access
  - Referral Events and Results
- Current Living Situation

More Details Coming Soon!

# What's Next?

- Updated [Universal Intake Form](#)
- Preview changes to assessments prior to implementation in [HMIS training site](#)
- Additional questions proposed by the Youth Workgroup
- [Webinars:](#)
  - September 18th @ 1 pm
  - September 24th @ 1 pm
  - September 30th @ 2 pm
- For More Information, email:  
[HMIS@AllChicago.org](mailto:HMIS@AllChicago.org)

# New Assessment Questions Proposed

# New Questions for Intake

- Context
  - Why add additional questions?
  - Why these questions?
  - How were these questions developed?
- Proposed Questions
  - Education
  - Employment
  - Permanent Connections
  - Pregnancy/Parenthood
- Rollout in HMIS
- Impact to Data Quality
- Timelines



# Context

# Note of Clarification

The questions that are proposed from the Youth Workgroup are not stemming from the upcoming HUD Data Standards.

The [HUD Data Standards changes](#) will go into effect on October 1, 2019. The Chicago Continuum of Care is mandated to follow these standards.

The questions proposed from this point forward are a recommendation from the Youth Data Workgroup to improve overall system data and align with USICH national benchmarks.

# Context:

Why add additional questions?

# Why Add Additional Questions?

Working with Chapin Hall, the Youth Sector wanted to better understand young people who experience homelessness in Chicago and began analyzing existing HMIS data.

They found that we are not collecting information consistently for every young person. This prevents us from using HMIS data to better understand the youth served by Chicago's system.

Namely, while there is information for youth that entered housing programs, youth that go to general emergency shelters do not have the same set of data available for analysis.

# Why Add Additional Questions?

Due to the inconsistency of the questions, and to help bring Chicago's system in line with the federal government's **Framework for Ending Youth Homelessness**, these questions were identified to add to the system universally to ensure consistent information.

An effort was made to keep the questions limited, but relevant, as adding additional questions will impact staff time as well as the people we are serving.

# Context:

Why these questions?

# Why These Questions?

The proposed questions fall in line with the core outcome areas in the Federal Framework for Ending Youth Homelessness:

- Stable Housing
- Permanent Connections
- Education
- Employment
- Social-emotional well-being
  - The group is still in conversation about how best to measure and track social-emotional well-being, thus no questions regarding the topic will be added yet

# Why These Questions?

The group also added questions regarding pregnancy and parenthood with consideration to the following factors:

- The high rate of pregnancy and parenthood among youth experiencing homelessness
- To serve as an effort to gather parenting information for both men and women
  - Male youth experiencing homelessness in Cook County are more likely to report having custody of their children than male youth elsewhere in the country



# Context:

How were these questions developed?

# How were these questions developed?

The Youth Data Workgroup that developed these questions is made up of providers, researchers, Youth Action Board members, HMIS and Youth project managers.

The questions are currently being reviewed by additional youth with lived experience through a focus group and staff outreach.

# How were these questions developed?

The group took the following into account when developing the questions:

- Wherever possible, they sought to use questions that were already asked of a subset of youth
  - You may even recognize a version of these questions in some of the assessments your agency uses now
- Funder-required questions
- Existing program specific intake forms for youth programs
- Research literature

# Proposed Questions

# Proposed Questions

The questions developed fall into four categories:

- Education
- Employment
- Permanent Connections
- Pregnancy/Parenthood

# Proposed Questions:

## Education

# Proposed Questions: Education

Which of the following best describes your current education status right now?

- Not currently enrolled in any school, educational, or training program
- Currently enrolled in school/training but not attending regularly (when school is in session)
- Currently enrolled in school/training and attending regularly (when school is in session)

# Proposed Questions: Education

What is the last grade completed?

- Less than 8th grade
- 8th
- 9th
- 10th
- 11th
- 12th
- High school diploma only
- GED only
- Some vocational training or trade school, but no credential or certificate
- Credential or certificate from vocational training or trade school
- Some college credit, but no degree
- Associate's or two-year degree
- Bachelor's or four-year degree or more



# Proposed Questions:

## Employment

# Proposed Questions: Employment

What is your current employment status?

- Employed
- Employed but looking for other work
- Paid employment training
- Unpaid employment training
- Seasonal/temporary
- Not employed but looking for work
- Able to work but not employed or looking for work
- Unable to work

# Proposed Questions: Employment

If employed, how many hours do you work in a typical week?

- 30 hours or more
- 20 to 29 hours
- 10 to 19 hours
- Less than 10 hours

# Proposed Questions:

## Permanent Connections

# Proposed Questions: Permanent Connections

There are people I can depend on to help me if I really need it?

- Strongly disagree
- Disagree
- Agree
- Strongly Agree

# Proposed Questions:

## Pregnancy/Parenthood

# Proposed Questions: Pregnancy/Parenthood

Are you currently pregnant or have a pregnant partner?

- Yes/no

Are you a parent?

- Yes/no

Does your child/do (any of) your children live with you?

- Yes, full time
- Yes, some of the time
- No

# Rollout in HMIS



	Which of the following best describes your current education status right now?	What is the last grade completed?	What is your current employment status?	If employed, how many hours do you work in a typical week	There are people I can depend on to help me if I really need it?	Are you currently pregnant or have a pregnant partner?	Are you a parent?	Does your child/do (any of) your children live with you?
Annual Assessment	No	No	No	No	No	No	No	No
HHS PATH Entry SSO	No	No	No	No	No	No	No	No
HHS PATH Entry for Street Outreach	No	No	No	No	No	No	No	No
HHS RHY Entry SO ES	Partial	Yes	Partial	Partial	No	Partial	No	No
HHS RHY Entry TH HP	Partial	Yes	Partial	Partial	No	Partial	No	No
HUD CoC & ESG Entry All Other Projects	No	No	No	No	No	No	No	No
HUD CoC & ESG Entry ES SO SH	No	No	No	No	No	No	No	No
VA SSVF Entry for HP & RRH	No	Yes	Partial	Partial	No	No	No	No
Youth Provider Assessment ES	Partial	Partial	Partial	Partial	No	Partial	Partial	No
Youth Provider Assessment SO	Partial	Partial	Partial	Partial	No	Partial	Partial	No
DFSS and IDHS Supplemental	No	No	No	No	No	Partial	Partial	No

# Impact to Data Quality

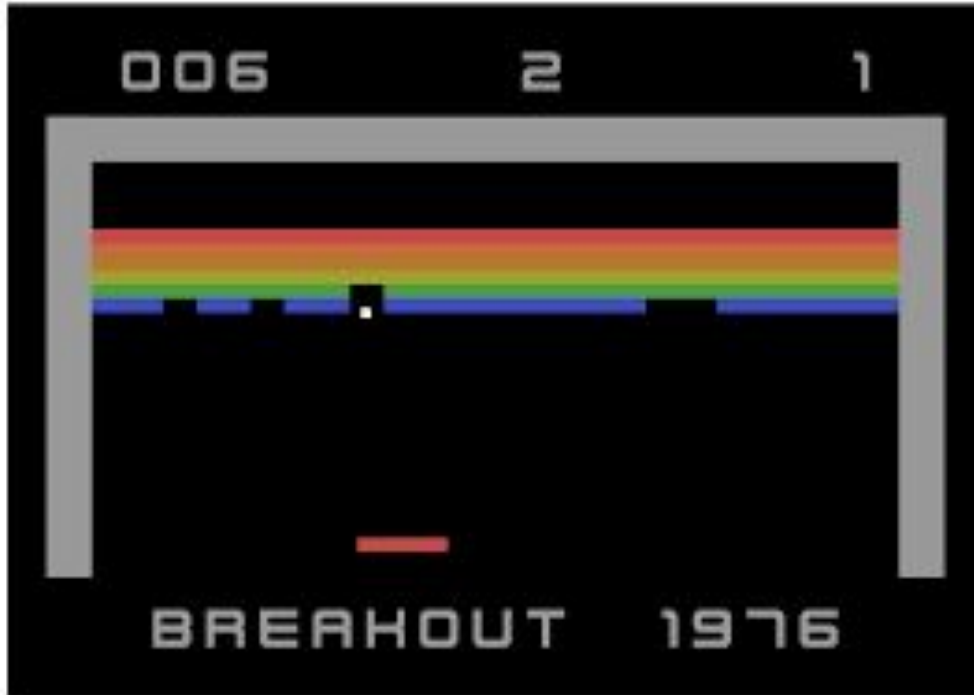
# Data Quality

These questions will not be weighed for data quality.

To do so, the Data Quality Workgroup and HMIS Committee would need to make a decision to measure these questions for data quality performance.

# Wild Apricot

# BREAKOUT



Please separate by Project Types

- Which reports do you use in ART?
- What kind of data elements would be helpful to have in one report?
- How do you currently source data for reports that aren't ESG or CoC based?

# HMIS Events

Data Quality Workgroup: [September 17th @ 10 am](#)

Reporting Workgroup: [September 25th @ 11 am](#)

[HUD Data Standard Changes Webinars](#)